



# Marilyn Burgess

HARRIS COUNTY DISTRICT CLERK

201 Caroline | P.O. Box 4651 | Houston, Texas 77210-4651 | 832-927-5800 | [www.hcdistrictclerk.com](http://www.hcdistrictclerk.com)

## About the Harris County District Clerk

The Harris County District Clerk's Office is most likely known for summoning prospective jurors for 74 courts. Prospective jurors are drawn from a jury wheel consisting of names of registered voters and/or holders of a Texas driver's license or identification card.

The District Clerk's Office also has other far-ranging duties playing a key role in the day-to-day operation of county government. The District Clerk's Office is responsible for custodial care and safekeeping of all court records for 59 District Courts and 15 County Criminal Courts in Harris County. In conjunction with court duties, the office also accounts for all monies paid as deposits on civil cases (causes) awaiting disposition and all funds awarded minors in court action that are paid into the court registry.

In addition, the District Clerk is responsible for providing customer service to all child support cases (causes) heard in Harris County.

## Contact Information

### Civil/Family Public Service

201 Caroline, 1<sup>st</sup> Floor  
Room 110  
Mon - Fri 8 a.m.—4:30 p.m.  
832-927-5600

### Harris County Child Support

201 Caroline, 1<sup>st</sup> Floor  
Room 170  
Monday-Friday 8 a.m.—4 p.m.  
832-927-5650

### District Clerk's Records Center

5900 Canal St, 1<sup>st</sup> Floor  
Monday-Friday 8 a.m.-5 p.m.  
832-927-5860

### Criminal Customer Service

201 Caroline, 1<sup>st</sup> Floor  
Room 110  
Monday-Friday 7:30 a.m.-4:30 p.m.  
832-927-5900

### Family Intake

201 Caroline, 2<sup>nd</sup> Floor  
Room 210  
Monday-Friday 7:30 a.m.-4:30 p.m.  
713-755-3249

### Other Harris County Phone Numbers:

#### ***District Attorney***

713-274- 5800

#### ***Commissioner, Prec. 1***

713-274-1000

#### ***Commissioner, Prec. 2***

713-755-6220

#### ***Commissioner, Prec. 3***

713-755-6306

#### ***Commissioner, Prec. 4***

713-755-6444

#### ***Auditor***

832-927-4600

#### ***Sheriff's Office***

713-755-6044

#### ***County Attorney***

713-755-5101

#### ***County Clerk***

713-274-6390

#### ***Tax Assessor/Collector***

713-274-8000

#### ***County Judge***

713-755-4000



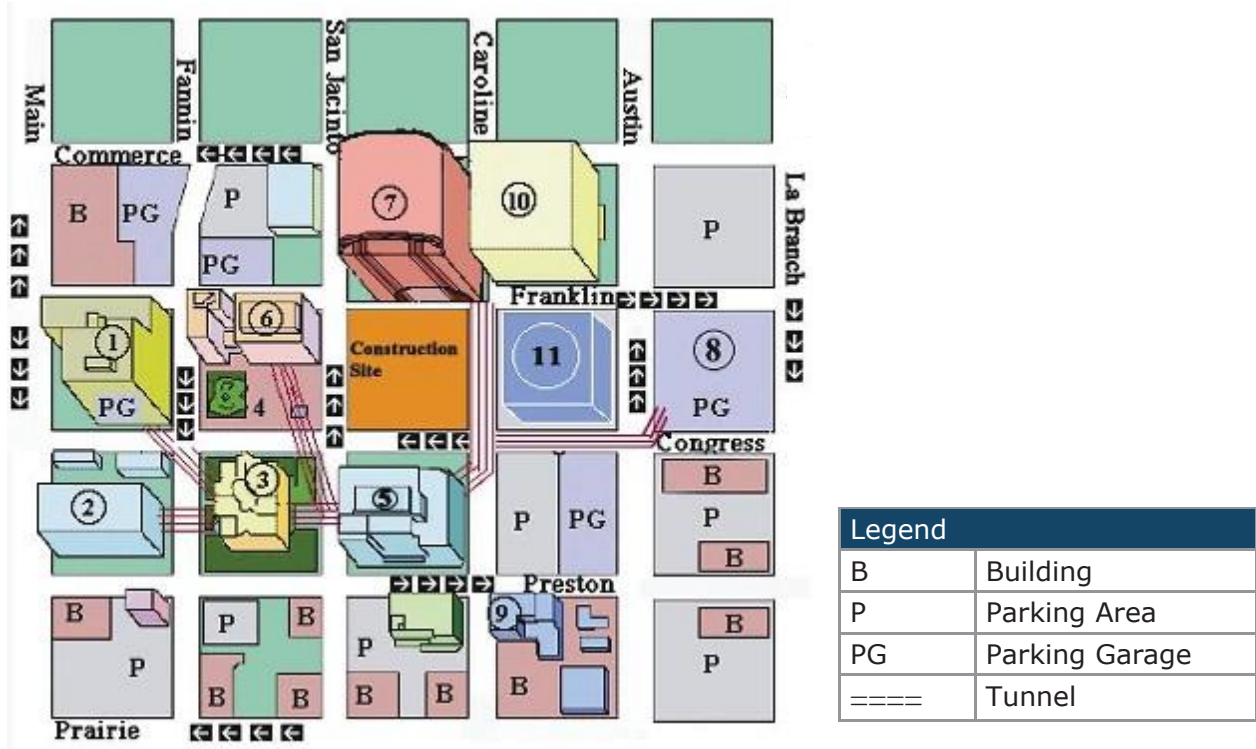
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## Map of Downtown Courts Complex and Vicinity

The Courts Complex Map includes points of interest such as parking locations and places to buy lunch or snacks.



Code	Name	Location	Food Service
1	Congress Plaza	1019 Congress St.	Vending Machines
2	Administration Bldg. (Jury Assembly Basement)	1001 Preston St.	Vending Machines in Basement
3	Appeals Court Bldg.	301 Fannin St.	1 <sup>st</sup> and 14 <sup>th</sup> Court of Appeals
4	Quebedaux Park	Corner of Fannin St. and Congress St.	N/A
5	Juvenile Justice Center	1200 Congress St.	Cafeteria in Basement
6	Family Law Center	1115 Congress St.	Snack Bar in Basement
7	Criminal Justice Center	1201 Franklin St.	Cafeteria on 2nd Floor
8	Parking Garage	1401 Congress St.	N/A
9	Old Fire Station	1302 Preston St.	N/A
10	Criminal Customer Serv. (Old Central Jail)	1301 Franklin St.	N/A
11	Civil Courthouse	201 Caroline St.	Cafeteria in Basement